Set your timer and don't forget to include everyone in your house. This is a definite family building activity that will result a sense of pride at every age.

Assign a space to a person. For example, kids get their bedroom or if they want something different, their bathrooms. In my home my 6 -year-old and 10 -year-old complete dishes and take out the trash when they don't want want to clean their rooms. This 20 minute clean up is a perfect opportunity to complete the every day tasks.
$\square$ 1. Grab a trash bag and run around grabbing all the trash and papers you know needs to be thrown away.
$\qquad$ 2. Pick up all clothes, place coats in closets, and shoes in their place. Get them where they need to go.
$\square$ 3. Pick up anything left over, toys, or books.
$\qquad$ 4. Make your beds and change/place your towels on their racks for the bathrooms. You will be ready for the next day.
5. Clear off surfaces by putting mail in in-boxes or bills to drawers. (Don't do bills if you can help it. This is a chance to do a quick clean up.)
$\square$ 6. Get those couch blankets folded nicely hanging over the back, or put them in bins for TV time at night. Pillows should get to their tidied to their decorative places.
4. If you have time, wipe down surfaces, vacuum floors, and do a quick sweep/Swiffer of those floors.

Your home will feel much better after doing this 20 minute clean up.
Of course if you run out of time, that's ok. That is were my professional organizing comes in. If your home is organized these quick 20 minute clean ups are doable. If your home is not organized.....these 20 minute clean ups are NOT do able.

I am available to get your homes feeling comfy and easy to manage with these 20 minute sessions.

Happy organizing!!
Ginny
Organizing \& Beyond

